

PACIFIC MOTOR INN

Mt Maunganui



Conference Information Pack

With our compliments

Thank you for your enquiry.
Please find enclosed our conference
information pack for your perusal.
We look forward to being of assistance
to you in the near future.

Your Hosts, Clive and Sharon Martin

261 Maunganui Road, Mount Maunganui, Bay of Plenty, New Zealand.
Phone: 07 575 7525 Fax: 07 575 7518 Reservations: 0800 55 66 99
Email: pacificmotorinn@clear.net.nz Web: www.pacificmotorinn.co.nz

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Conference Facilities and Equipment

Equipment Available:

- Overhead projector and screen
- Television and VCR/DVD
- Electronic whiteboard and flip chart
- Photocopier (at reception)
- Facsimile (at reception)
- Additional equipment required may be hired

Conference Room Facilities:

- Theatre style seats up to 35
- At table seats up to 24
- Kitchen Facilities
- Morning tea, Lunch and Afternoon Tea available
- Ceiling Fans
- Heating

Accommodation Facilities:

- 12 studio units and 5 suites
- Colour television, Sky TV
- Direct dial telephone
- Full mini-bar
- Guest laundry facilities
- King size beds
- Twin beds available in four rooms
- Ensuite with shower or spa bath / shower
- One paraplegic unit
- Cooking facilities in all units
- Irons and ironing boards in all units
- Hairdryers in all units
- Pool and BBQ area
- Wireless internet in all rooms • Wireless internet or dial up broadband

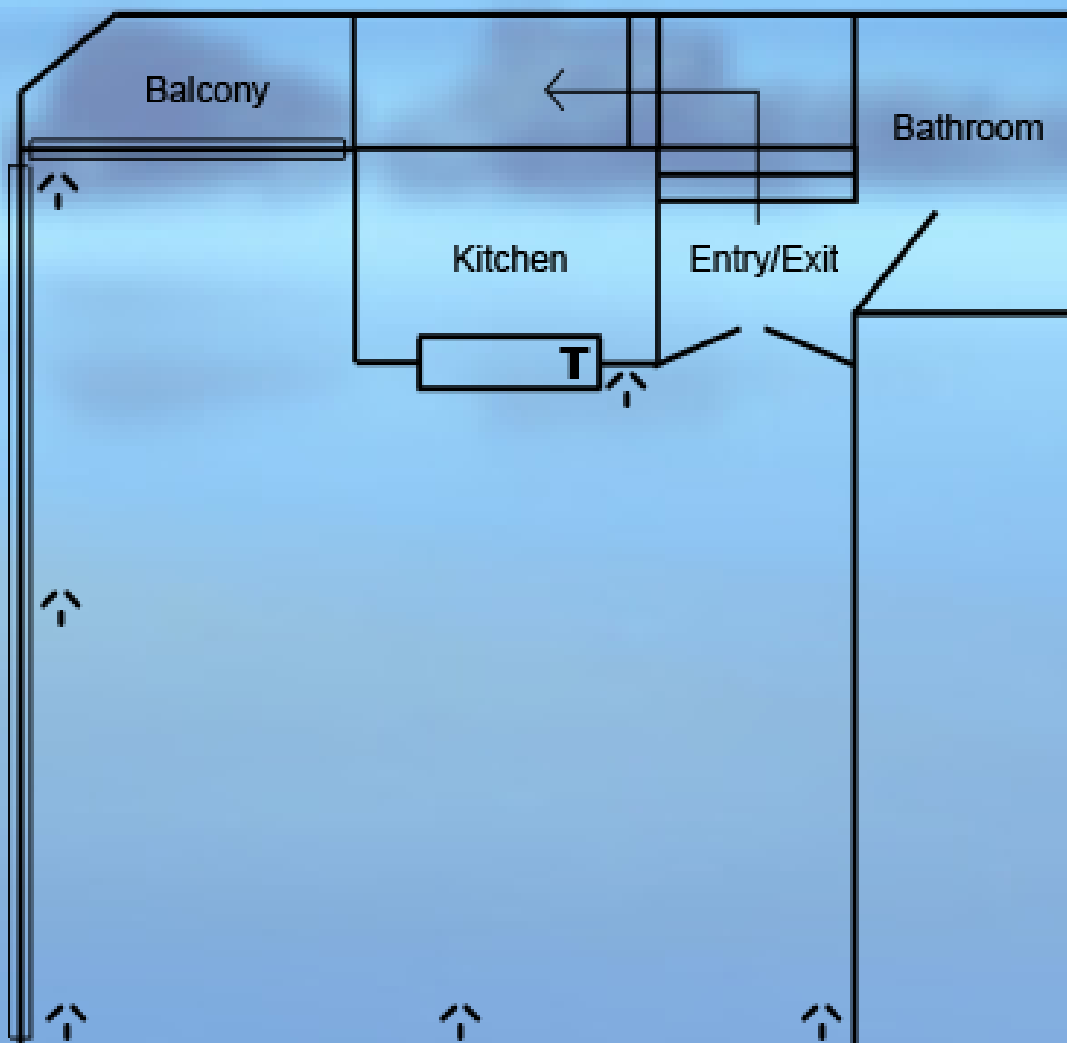
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Conference Room Specifications

- Theatre style seats up to 35
- At table seats up to 24



Key:

Power Point 

Telephone 

(plan not to scale)

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Costings:

Menu Requirements:

- Continental breakfast \$10.00 per person
- Cooked breakfast \$16.50 per person
- Supreme breakfast \$19.50 per person
- Tea / Coffee on arrival \$12.00 per pot
- Morning Tea \$4.50 per person
- Luncheon (finger food buffet) \$18.00 - \$21.00 per person
- Afternoon tea / supper \$4.50 per person
- After 5pm drinks and nibbles - price based on consumption / requirements

Conference / Venue Hire:

- Conference room \$175.00 per day
- Conference room \$120 per half day (conditions apply)
- Includes: Iced water and mints on tables, flip chart paper, whiteboard markers

Day Conference Sample:

- Tea and Coffee on arrival if required

Morning Tea:

- A selection of savouries, fresh muffins, pikelets or similar
- Tea and coffee

Lunch:

- Finger food buffet

Afternoon Tea:

- A selection of biscuits or sweet slices as required
- Tea, coffee and orange juice

After 5 Drinks and Nibbles:

- Wine, Beer, Juice and Sodas
- A selection of chips and dips, nuts and vege sticks

Dinner:

- There are a number of excellent restaurants within walking distance.
We are happy to help with arrangements

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Conference Menu

Menu One

Selection of gourmet club sandwiches
Mini bacon and tomato quiche
Golden crumbed chicken tenders
Ham and asparagus rolls
Choice of fresh fruit or sweet slice selection

Menu Two

Petit filled rolls
Chicken and Peach twist
Vegetable frittata
Baby vegetable spring rolls accompanied by sweet and sour dipping sauce
Choice of fresh fruit or sweet slice selection

Menu Three

Selection of gourmet club sandwiches
Asparagus rolls
Egg and pastrami filled pastry baskets
Spinach and feta tartlets
Choice of fresh fruit or sweet slice selection

Menu Four

Petit filled croissants
Mini quiche selection
Seafood vol au vant
Chicken and peach roll
Choice of fresh fruit or sweet slice selection

Menu Five

Selection of gourmet club sandwiches
Spinach and feta tartlets
Vegetable frittata
Asparagus roll
Choice of fresh fruit or sweet slice selection

Note: All menus may change slightly without notice

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Conference Booking Form

Company: _____

Postal Address: _____

Payment Method: Charge Back Credit Card Order No: _____

Conference Organiser: _____ Phone No: _____

Facilitator: _____ Fax No: _____

Number of Attendees (including Facilitators): _____

Dates Required: _____

Start Time: _____ Finish Time: _____

Requirements (Please tick):

- Electronic Whiteboard
- Flip Chart
- Overhead Projector
- Tv / Video / DVD

Table Arrangement (Please tick):

- U-shape Tables and Chairs
- Boardroom Style
- Separate Tables and Chairs (5-9 Per table)
- Theatre Style

Numbers:

Time:

Morning Tea _____

Lunch No _____

Afternoon Tea _____

Beer / Wine at end _____

Tea / Coffee: On Arrival Continuous

Accommodation required: Numbers: _____ Dates: _____

Any special requirements (eg Vegetarian food): _____